



## Board of Directors Regular Meeting Agenda

Tuesday, December 2, 2025 at 6 PM  
18050 Box Factory Road, Tuolumne, CA

**Public Presentations:** The law provides the opportunity for the public to be heard on any item within the subject matter jurisdiction of the Board, before or during the consideration of that item by the Board. For all items, including items *not* on the agenda, the public presentation time at the start of each meeting is appropriate under Public Comment. The person addressing the Board is limited to three (3) minutes unless the Chairman of the Board grants a longer period of time as appropriate to manage the agenda. State law does not allow action to be taken on any item not on the agenda. The boardroom is handicapped accessible.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability-related modification or accommodation to participate in the meeting should contact the District Secretary, at 209-928-3517, during regular business hours, at least twenty-four hours prior to the time of the meeting.

Pursuant to the Brown Act as codified in Government Code Section 54957.5, any documents pertaining to a non-closed agenda item distributed to a majority of the Board of Directors shall be available for public inspection. Said documents shall be available for inspection at the Tuolumne City Sanitary District Administrative Office located 18050 Box Factory Road, Tuolumne, California, Monday through Friday, except Holidays, between the hours of 8:00 a.m. and 4:00 p.m., and shall be made available at the Board meeting.

1. Call to Order

2. Public Forum: (3 minutes per item maximum)

Members of the public may be heard on any item on the agenda before or during consideration of that item. Any member of the public may address the Board relative to any matter within the jurisdiction of the Board. Items need not be related to agenda items and requests will be limited to 3 minutes each. Pursuant to California law, the Board cannot act or discuss any items raised during public comment that are not included in the agenda.

3. Consent Calendar (one motion to include the following):

- a) Approval of minutes – Regular Meeting held November 4, 2025
- b) Approval of warrants for the month of November 2025
- c) Review of FY 2025/2026 Profit & Loss Report
- d) Approval of TCSD 2026 Board Meeting Schedule

4. Discussion/Action: Appointment of Board President/Chair and Vice President/Chair effective January 1, 2026

5. Staff Reports

- a) Operations/Collection System Report by Ben Kikugawa
- b) District General Manager Report by Jeff Cooley

6. Discussion/Action: The formation of a Tuolumne Township Community Service District (20 minutes maximum)

7. Directors Comments

Any Director may address the Board on any item of interest that is within the subject matter and jurisdiction of the District. Generally, no discussion or comment by other Board members should be expected on non-agenda items, except to properly place the matter on a future agenda for review, discussion or action as appropriate.

8. Adjournment